

# REPORT

**DATE:** January 12, 2005  
**TO:** Administration Committee  
Regional Council  
**FROM:** Heather Copp, CFO (213) 236-1804  
Email: [copp@scag.ca.gov](mailto:copp@scag.ca.gov)  
**SUBJECT:** Approval of Contracts Over \$25,000

**EXECUTIVE DIRECTOR'S APPROVAL**



**RECOMMENDED ACTION:**  
Approve Contracts

## SUMMARY:

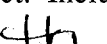
- The following consultant contracts are recommended for approval:**

Cambridge Systematics, Inc.	NTE	\$749,925 (Pending Protest)
Illium Associates Inc.	NTE	\$ 43,575
Sapphire Technologies	NTE	\$225,000

- The following change is recommended for approval:**

Digital Mapping	This change request NTE	\$ 49,760
	Total Contract Value NTE	\$ 105,760

## FISCAL IMPACT:

The Work Element is listed on the detail page for each contract. Included is the Work Element and category of funding, for example FHWA, FTA, indirect. 

**If a member believes or has a reason to believe that he or she has a financial interest in any of the firms listed on this Report, the member should consult with SCAG legal counsel.**

## **CONSULTANT CONTRACT**

**Consultant:** Cambridge Systematics, Inc.

**Scope:** The Consultant will perform an alternatives analysis between High Speed steel-on-steel Rail and Maglev along the IOS corridor. Criteria to be analyzed include technology reviews, alignments, financial feasibility, ridership and economics. The Consultant will review past studies and will develop an independent recommendation on technology based on independent modeling and analysis.

<b>Contract Amount:</b>	<b>Total not to exceed</b>	<b>\$749,925</b>
	Cambridge Systematics (prime)	\$462,999
	SYSTRA Consulting, Inc. (subcontractor)	\$160,337
	System Metrics Group, Inc. (subcontractor)	\$108,719
	Aldaron, Inc. (subcontractor)	\$ 10,040
	Citigroup Technologies Corp. (subcontractor)	\$ 7,830

**Contract Period:** February 1, 2005 through September 30, 2005

<b>Work Element:</b>	05-241.SCGC2	\$428,525	Funding Sources: FRA with local match
	06-241.SCGCX	\$321,400	Funding Sources: FRA with local match –subject to approval of FY06 budget

**Request for Proposal:** SCAG staff mailed postcards to 250 pre-qualified firms on SCAG's bidders list to notify them of the release of RFP No. 05-036. The RFP was also posted on SCAG's web site. The following five proposals were received in response to the solicitation:

ARUP (7 subcontractors)	\$749,282
Cambridge Systematics, Inc. (4 subcontractors)	\$749,925
Elliott Consulting Group (2 subcontractors)	\$749,835
RAND (3 subcontractors)	\$750,000
STV (6 subcontractors)	\$749,947

**Selection Process:** The Proposal Review Committee (PRC) evaluated all five proposals in accordance with the criteria set forth in the RFP, and the selection process was conducted in a manner consistent with all applicable Federal and State contracting regulations. Interviews were held with only four of the offerors, as ARUP declined to be interviewed.

The PRC was comprised of the following individuals:

Jim McCarthy, Office Chief of Regional Planning, Caltrans Dist. 7  
James Okazaki, Assistant General Manager, LADOT  
Steve Smith, Principal Transportation Analyst, SANBAG  
John Sullivan, City Engineer, Ontario  
Hasan Ikhata, Planning Director, SCAG

**Basis for Selection:**

Cambridge Systematics, Inc. was selected as the consultant for this contract. Cambridge brings a highly qualified team of consultants with a deep understanding of high-speed ground transportation technologies. Cambridge further delivered the most balanced overall portfolio of experience and demonstrated the greatest depth and breadth of understanding in ridership and financial analysis. Further, Cambridge developed the confidence of the interview panel during the interview by providing substantial assurance of objective and fair analysis. They also provided the lowest total cost of those interviewed and their schedule was within established guidelines.

Cambridge also showed thorough understanding of the challenges that may be faced on this type of analysis and provided clear solutions to those potential challenges and a defined system for solving unforeseen challenges and maintaining the described schedule. They can allow substantial flexibility in prioritizing tasks at the discretion of the Technical Advisory Committee and can further allow additional flexibility throughout the study.

## **CONSULTANT CONTRACT**

**Consultant:** Illium Associates Inc.

**Scope:** The Consultant will prepare a comprehensive marketing and customer information program, examining the feasibility of implementing the program and identifying opportunities for improving transit service coordination in the Arroyo Verdugo subregion. This work will help the cities of Burbank, Glendale, La Canada Flintridge, Pasadena and South Pasadena to better coordinate and provide public access to information on available transit services.

**Contract Amount:** **Total not to exceed** **\$43,575**  
Illium Associates Inc.

**Contract Period:** February 2005 through June 30, 2005

**Work Element:** 05-140.AVGC1      \$43,575      Funding Sources: Consolidated  
Planning Grant – FHWA & FTA

**Request for Proposal:** SCAG staff mailed postcards to 198 pre-qualified firms on SCAG's bidders list to notify them of the release of RFP No. 05-045. The RFP was also posted on SCAG's web site. The following three proposals were received in response to the solicitation:

Cyn R. Watson & Affiliates (1 subcontractor)	\$44,272
IBI Group (2 subcontractors)	\$44,034
Illium Associates Inc. (no subcontractors)	\$43,575

**Selection Process:** The Proposal Review Committee (PRC) evaluated all three proposals in accordance with the criteria set forth in the RFP, and the selection process was conducted in a manner consistent with all applicable Federal and State contracting regulations. Interviews were held with all three offerors.

The PRC was comprised of the following individuals:

Elaine Aguilar, Subregional Coordinator, Arroyo Verdugo  
Greg Hermann, Asst. Com. Dev. Director, City of Burbank  
Rebecca Granite-Johnson, Executive Analyst, City of Glendale  
Tom Adams, Senior Planner, City of La Canada Flintridge  
David Sosa, Chief Regional Planning & LARTS, Caltrans Dist. 7  
Loretta Anaya, Senior Contract Administrator, SCAG  
Sina Zarifi, Senior Regional Transportation Planner, SCAG

**Basis for Selection:**

After reviewing the three submitted proposals, the PRC selected Ilium Associated Inc. as the consultant to perform the Arroyo Verdugo Transit Information Project. This decision was based upon Ilium's experience completing projects that are very similar in scope to the Arroyo Verdugo project. Of the three proposers, Ilium demonstrated that they had vast experience with transportation information projects. Additionally, the PRC selected Ilium because of the quality of examples of previous work products, creativity demonstrated in the example work products, successful completion of similar projects, and impressive responses to the questions posed during the interview. The comparison of costs to hours of staff time provided by the consultant was another deciding factor. Ilium's proposal included staff hours (and number of hours) allocated in a manner that was deemed most appropriate for the project.

## **CONSULTANT CONTRACT**

**Consultant:** Sapphire Technologies

**Scope:** The Consultant will provide temporary staffing created by vacancies or short-term peak workload needs. Temporary staffing services would be for the area of information technology, such as SAP programming, Web Application development, help desk activities, system implementation, or systems analysis.

**Contract Amount:**      **Total not to exceed**      **\$225,000**  
Sapphire Technologies      \$225,000

**Contract Period:** March 1, 2005 through June 30, 2005

**Work Element:**      05-XXX.XXXX      \$225,000      (Funding Sources: Indirect Overhead and other funding sources depending on area of need.)

**Request for Proposal:** Not Applicable – The State of California, Department of General Services, Procurement Division, in accordance with Public Contract Code (PCC) Sections 10290 et seq. and Section 12101.5, establishes contracts from the federal General Services Administration (GSA) multiple award schedule program for various products and services. As a governmental agency, SCAG is able to take advantage of the California Multiple Award Schedule (CMAS) contract that Sapphire Technologies has with the State of California, without SCAG having to solicit bids.

**Selection Process:** CMAS

**Basis for Selection:** Sapphire Technologies is a qualified CMAS contractor.

## **CONSULTANT CONTRACT**

**Consultant:** Digital Mapping, Inc.

**Scope:** Digital Mapping, Inc. was selected (RFP (05-041) to produce a set of digital ortho photographs for the County of Imperial that will be used by SCAG in the development of an existing land use database. The aerial imagery will also be used for other planning related activities by SCAG and other stakeholders. We intend to disseminate a copy of the database to other interested public agencies within the region.

The Executive Committee of the Regional Council approved the contract in December 2004 and the full Regional Council ratified it at the January 6, 2005 meeting.

The purpose of this amendment is to provide additional funds from the County of Imperial to produce a set of digital ortho photographs at a finer resolution than was in the original Request for Proposal. Originally the photography was to be done at a 1-foot resolution for  $\frac{1}{4}$  of the county with the remaining  $\frac{3}{4}$  of the county done at a 2-foot resolution.

The County of Imperial has proposed to fund the additional cost through contributions from agencies within their county. A Memorandum of Understanding is currently being circulated for review by the Imperial County agencies providing the funding.

<b>Contract Amount:</b>	Additional funds	\$ 49,760
	Original contract is for	\$ 56,000
	<b>Total contract value is not to exceed</b>	<b>\$ 105,760</b>

**Contract Period:** February 10, 2005 through June 30, 2005

**Work Element:** 05-040.SCGC2 - \$ 49,760 (Funding source: County of Imperial)  
05-040.SCGC2 - \$ 56,000 (Funding source: CPG)

**Request for Proposal:** Not applicable

**Selection Process:** Not applicable

**Basis for Selection:** Not applicable